R E P U B L I C   O F   B U L G A R I A

NATIONAL AUDIT OFFICE

National Audit Office	Change
Ingoing No _____ / year /Filled ex oficio/	

To HTML

Notification under art.4 par.4
Control
Save on floppy disc
Save on other carrier
Print
Filling help

D E C L A R A T I O N

under the Publicity of Property of Persons Occupying High Public Office Act

Name: _____

Workplace: _____

Position: _____

Code: _____   ○ ○

Attention
Please fill in full name /forename, father's name and surname/

Having filled the declaration, it is mandatory to push the "CONTROL" button.

If all mandatory fields are filled and no other errors have been made (e.g. wrong EGN), control number will show up after the final pushing on the CONTROL button. Upon appearance of "unsuccessful validation" inscription, you should remove the found errors, which are exhibited in a list within a separate window.

The Public Register Directorate will not accept declarations with unsuccessful validation. For moe details push the "FILLING HELP" button.

If there is no change in the circumstances, subject to declaration under art. 3, no annual declaration under art.4, par.1, it.2 is submitted, but notification under art.4, par.4 of the act

Control number: _____
/Filled ex officio/

DECLARATION

under art. 4, par. 2 of the Property Publicity of Persons Occupying High Public Office Act

1. The present declaration is submitted on the grounds of art. 4, par. 2 of the Property Publicity of Persons Occupying High Public Office Act (PPPOHPOA). The declaration is submitted on electronic and paper carrier following a pattern, endorsed by the Chairman of the National Audit Office. The pattern for the declaration is published on the web page of the National Audit Office on address: www.bulnao.government.bg for the use of the declarer. The declaration is filled on electronic carrier, after which it is printed on a paper carrier and signed by the declarer. With his/her signature the declarant guarantees also the identity of the information contents on the electronic and on the paper carrier. The declaration on a paper and technical carrier (floppy disc or CD) is submitted via mail with a return receipt on address: 1000 Sofia, 37 Ekzarh Yosif Str., National Audit Office, for the Public Register, or it may be submitted personally on address: Sofia, 17 Antim I Str., Room 602. The declaration may be sent via e-mail on address: publicregistry@bulnao.government.bg, but only in the cases when the declarant has electronic signature according to the Electronic Document and Electronic Signature Act.

2. The persons under art. 2, par. 1 are obliged to declare their property and income in the Public Register, as well as the property and the income of their spouses and under-age children within the terms pursuant to art. 4 of the Act. The declaration should be accompanied by the written agreement pursuant to art.4, par.2.

3. The persons under art. 2, par. 1 can make changes in the sumitted by them declarations pursuant to art. 4, par. 1, it. 2 until 31.05. of the current year.

4. The persons under art. 2, par. 1 have access to the register with regard to their declarations at address: Sofia, 17 Antim I Str., en. 6, Room 602

5. Every person has the right to access the data in the Public Register according to art. 6 of PPPOHPOA via the site of the National Audit Office: www.bulnao.government.bg.

The access to the data is also accomplished under the procedure of the Public Information Acess Act.

6. A person under art. 2 par. 1, who will not submit a "no change" declaration or notification within the legally established term, bears administrative-penal responsibility pursuant to art.8 of the act.

Declarant's data / Column 2 data are not published/

1	2
/Name - forename, father's name, surname/	EGN:
/Workplace/	IC No
	Issued by
/Position/	Permanent address

Spouse's data /Column 2 data are not published/

1	2
	Citizenship: Bulgarian
/Name - forename, father's name, surname/	EGN:

I declare that: - I am not in a factual separation
   - I do not live together with my spouse and we do not have a common household:
and I shall not declare her/his property and income on the ground of art. 4, par. 5 of the act.

Under-age children's data: /Column 2 data are not published/

No	/Name - forename, father's name, surname/	EGN
	1	2
1		
2		
3		

Declarant   /Signature/

* ID = Identification card

Name of the declarant

/forename, father's name, surname/

D E C L A R E
ANNUAL

Upon taking office	Upon release from office
1	2
The following property pursuant to art. 3, par.1, it. 1-4 from PPPOHPOA as of the **date of taking office** as Taking office act No ..../.................... 20 at .... /workplace/	The acquired property, obtained income, provided collateral, incurred expenditures pursuant to art. 3 of PPPOHPOA **during the previous calendar year from 01.01. - 31.12.20** /position/ /workplace/

+ / − (Upon taking office)

The following property pursuant to art. 3, par. 1 it. 1-4 from PPPOHPOA **as of the date of my release from office** Discharge from office act: No ..../.................20 from .... /workplace/

+ / − (Upon release from office)

Note: - **Column 1** is filled upon taking office, filling the number and date of the taking office act. Columns 2 qnd 3 are not filled.
- **Column 2** is filled, upon submition of annual declaration until 30 April, when the person is occupying the relevant position. Columns 1 and 3 are not filled.
- **Column 3** is filled upon release from office, filling the number and date of the release from office act. Columns 1 and 2 are not filled.

I. Real estate
1. Ownership right and limited real rights

I have nothing to declare

Table No 1

No	Type of real estate /real right/	Location	Municipality	Area sq.m	Total built area sq.m	Year of acquisition	Owner Name forename, father's name, surname	Ideal part	Price of acquisi-tion	Legal grounds for acquisition	Origin of the funds
1	2		3	4	5	6	8		9	10	12
						7				11	
1											
1											
2											

1.a. Agricultural lands and forests

I have nothing to declare

Table No 1.1.

No	Type of real estate /real right/	Location	Municipality	Area sq.m	Total built area sq.m	Year of acquisition	Owner Name forename, father's name, surname	Ideal part	Price of acquisi-tion	Legal grounds for acquisition	Origin of the funds
1	2		3	4	5	6	8		9	10	12
						7				11	
1											
1											
2											

1. Transfer of real estates during the previous year

I have nothing to declare

Table No 2

No	Type of real estate /real right/	Location	Munici-pality	Area sq. m /dca/	Total built area sq.m	Grantor (transferor) Name forename, father's name, surname	Ideal part	Price of the transaction /BGN/	Legal ground for property alienation
	2	3		4	5	7		8	10
					6			9	
1									
1									

Declarant: .... /signature/

Name of the declarant
/forename, father's name, surname/

II. Road vehicles, vessels and aircraft
1. Road vehicles

I have nothing to declare

Table No 3

[+] [-]

No	Type of vehicle	Brand name of the vehicle/vessel/aircraft	Price of acquisition /BGN/	Year of acuisition	Owner		Legal ground for acquisition	Origin of the funds
					Name: forename, father's name, surname	Ideal part		
	2	3	4	5	6	7	8	9
1								
1								

2. Agricultural and forestry machinery

I have nothing to declare

Table No 3.1.

[+] [-]

No	Type of the agricultural or forestry machinery	Brand name of the machinery	Price of acquisition /BGN/	Year of acuisition	Owner		Legal ground for acquisition	Origin of the funds
					Name: forename, father's name, surname	Ideal part		
	2	3	4	5	6	7	8	9
1								
1								

3. Water and air vehicles

I have nothing to declare

Table No 4

[+] [-]

No	Type of vessel/aircraft	Brand name of the vehicle	Price of acquisition /BGN/	Year of acuisition	Owner		Legal ground for acquisition	Origin of the funds
					Name: forename, father's name, surname	Ideal part		
	2	3	4	5	6	7	8	9
1								
1								

4. Transfer of he owned road vehicles, vessels and aircraft during the previous year

I have nothing to declare

Table No 5

[+] [-]

No	Type of vehicle/vessel/aircraft	Brand name of the vehicle	Price of alienation /BGN/	Owner		Legal ground for the aienation
				Name: forename, father's name, surname	Ideal part	
	2	3	4	5	6	7
1						
1						

Declarant: /signature/

Name of the declarant
/forename, father's name, surname/

III. Cash, receivables and liabilities above 5 000 BGN in local or foreign currency

1. Cash - loose (available) and bank deposits - total above 5 000 BGN

1.1. Loose (available) cash

I have nothing to declare ☐

Table No 6

No	Funds' value	Type of currency	BGN equivalence	Owner Name: forename, father's name, surname	Origin of the funds	+ ☐ / − ☐
	2	3	4	5	6	
1						
1						
2						

1.2. Bank deposits

I have nothing to declare ☐

Table No 7

No	Funds' value	Type of currency	BGN equivalence	Deposit holder Name: forename, father's name, surname	In the country	Abroad	Origin of the funds	+ ☐ / − ☐
	2	3	4	5	6	7	8	
1								
1								
2								
3								

2. Receivables above 5 000 BGN

I have nothing to declare ☐

Table No 8

No	Type of the receivable	Value of the receivable	Type of the currency	BGN equivalence	Receivable holder Name: forename, father's name, surname	Legal ground for the receivable	From local persons	From foreign persons	+ ☐ / − ☐
	2	3	4	5	6	7	8	9	
1									
1									
2									
3									

2. Liabilities above 5 000 BGN

I have nothing to declare ☐

Table No 9

No	Type of the liability	Value of the liability	Type of the currency	BGN equivalence	Liability holder Name: first, second, sirname/	Legal ground for the liability	To banks	To physical and juridical persons	+ ☐ / − ☐
	2	3	4	5	6	7	8	9	
1									
1									
2									
3									

Declarant: /signature/

Name of the declarant

/forename, father's name, surname/

IV. Securities, shares in limited liability companies and special partnerships, registered shares in joint-stock companies, in this number acquired through participation in transactions outside the voucher/mass privatization process

1. Securities, registered shares in joint-stock companies, in this number acquired through participation in transactions otside the mass privatization transactions

I have nothing to declare

+

Table No 10

No	Type of the securities	Number of the securities	Entrusted to investment broker		Emitant	Price of acquisition /BGN/	Owner, holder of the right Name: forename, father's name, surname	Legal ground for the acquisition	Origin of the funds
			Securities	And/or cash					
	2	3	4		5	6	7	8	9	10
1										
1										
2										

2. Shares in limited liability companies and special partnerships

I have nothing to declare

+

Table No 11

No	Type of the real property	Size of the share partici-pation	Name of the company	Head office	Value of the shares	Owner or right holder Name: forename, father's name, surname	Legal ground for the acquisition	Origin of the funds
	2	3	4	5	6	7	8	9
1								
1								
2								
3								
4								
5								
6								
7								

3. Transfer of shares in limited liability companies and special prtnerships

I have nothing to declare

+

Table No 12

No	Type of the real property	Size of the share partici-pation	Name of the company	Head office	Price of the alienation	Grantor Name: forename, father's name, surname	Legal ground for the alienation
	2	3	4	5	6	7	8
1							
1							
2							
3							
4							

Declarant: /signature/

I have nothing to declare ☐

V. Income outside the income from the occupied position, received during the calendar year, when the value is higher than 5 000 BGN

Table No 13

No	Types of income from:	Value of the income	
		Of the declarant/BGN/	Of the spouse/BGN/
1	2	3	4
	I. Taxable income from:		
1	Annual tax base for income from labor relations, outside those for the occupied position		
2	Annual tax base for income from economic activity as a sole trader		
3	Annual tax base for income from other economic activity		
4	Annual tax base for income from rent or other onerous provision for use of rights or realty		
5	Annual tax base for income from transfer of rights or property		
6	Annual tax base for income from other sources pursuant to art. 35 from ITPPA		
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
	II. Other income, outside the listed in it. 1		
1	Income from non-processed plant and vegetable production by registered agricultural producers and tobacco growers		
2			
3			
4			
5			
	III. Total:		

☐ + ☐ -

1. Provided colaterals from / in favor of the declarant, his wife/her husband or the under-age children with their consent

I have nothing to declare ☐

Table No 14

No	Type of the collateral	Value of the collateral	Nature of the collateral			
			From the declarant	In favor of the declarant:	From a spouse/ under-age children	In favor of a spouse/ under-age children
1	2	3	4	5	6	7
1						
2						
3						
4						
5						

☐ + ☐ -

Declarant: /signature/

Name of the declarant
/forename, father's name, surname/

I have nothing to declare

2. Incurred costs by/ in favor of the declarant, his/her spouse or under-age children with their consent,
when they have not been paid with own funds or with funds of the institution, where they occupy the position:

No	Type of the cost	Value of the cost	Type of the currency	BGN equivalence	In favor of the declarant	At whose expense has the cost been made	In favor of his/her spouse or under-age children	At whose expense has the cost been made
						The costs have been made		
1	2	3	4	5	6	7	8	9
2.1.	Training						+ −	
2.1.1.								
2.1.2.								
2.1.3.								
2.2.	Travel abroad						+ −	
2.2.1.								
2.2.2.								
2.2.3.								
2.2.4.								
2.3.	Other payments with unit price above 5 000 BGN						+ −	
2.3.1.								
2.3.2.								
2.3.3.								

Date: ....

Declarant: ....
                    /signature/

C O N T E N T

pursuant to art. 4 , par. 2 of the Property Publicicity of Persons Occupying High Public Office Act /PPPOHPOA/
/The written agreement should be submitted together with the declaration under art. 4, par. 1 of the act and represents an inseparable part of it/

I, undersigned
                    /forename, father's name, surname/

Give my consent, when this is necessary by virtue of an act, the data from the declaration under PPPOHPOA to be provided to/from other state and municipal bodies, judiciary bodies and other institutions, in front of which the declared facts are subject to entry, announcement or certification, when this is necessary for the purpose of the checks pursuant to art. 7 of the act.
I give my consent for the processing and disclosure in front of third parties of personal data pursuant to art. 5 of the PDPA, which I have exhibited in the declaration, as far as this is connected to clarification of the ground and origin of the declared acquired property, received income, provided collaterals and incurred costs.

Date:...................

Declarant: ....
                    / Signature/

* The pattern of the written consent pursant to art. 4 par. 2 of PPPOHPOA is approved with order No 010/15.01.2007 of the Chairman of the National Audit Office

GUIDELINES FOR FILLING THE DECLARATION

FILLING OF THE DECLARATION:

tables or their separate columns may become unaccessible (or accessible) depending on a selection made in adavance. Thus, depending on the selection of the declaration type on page 3, the following pages change their access mode. When a given table or columns are inaccessible for input, their titles obtain a light grey color.

positioned on them a small button shows up on the right, which contans a downward arrow. After clicking on the arrow a list with permissible values appear, from which you may select. You may also enter the desirable value from the keyboard. In this case, if it does not coincide with any of the permissible values, you will receive a message for error. This is convenient when a selection from a long list should be done - e.g. from the list of the municipalities.

have made. For example , if you have selected a value "Inheritance", you may add to it "and partitition". Thus, the full content in the field will show up as "Inheritance and partitition". This has been made, since the possible cases and combinations are many, and it is difficult to cover them all in advance.

4. From page 3 onwards, before every table there is a field titled "I have nothing to declare". The possible selection is empty or "X" (from a small nomenclature). If you will select "X", the whole table will become inaccessible for filling. You can always change your selection and make the table accessible again. You have to bear in mind that if you have entered data in the table, after you will make it inaccessible, they will be erased and if you will make it accessible again - you should reenter the data.

5. Each table initially has a certain number of empty lines for filling in. If in the process of filling this number will become insufficient, you may add new lines (rows). This can be done clicking with the mouse on the button "+" to the right of the relevant table. For each table, supplied with such a button, you may add indefinite number of new lines. Naturally, some tables like "Data for the spouse" do not have a button for adding new lines due to explainable reasons. You may remove additionally added, but unfilled rows using the button "-".

6. Some fields (e.g. date, year) are controlled at the moment of entry. For example the date format is dd.mm.yyyy, and of the year - yyyy. At these places, where the field for the year is preceded by 20, only the remaining two numbers should be entered. When a wrong value has been entered in such fields, they obtain red color. If they will not be corrected on the spot, the data control (see below) will provide an indication for an error.

DATA CONTROL (CONTROL button)

Some of the data are controlled at the moment of entry (current control) and others - after the whole declaration has been filled (final control).

1. During the current control, if you will enter a wrong value (e.g. invalid EGN) it shall obtain red color, but you are not obliged to correct the error immediately - i.e. you may proceed with the entry.

final control. Here it is being checked whether you have filled all mandatory fields, whether there are no duplicating (although valid) EGNs for different persons. If for example, due to some reasons, you have entered wrong data (e.g. invalid EGN and have left it stay in red), the final control will provide a signal to you and you should make a correction.

3. The errors found in the declaration will be shown in a list within a separate windows. Every error will be identified by page number from the declaration, table number and brief description. For example:

Page 4; Table 3; Not a single line is filled

In order to correct a given error from the list with the errors, just click on it with the mouse. You will automatically position yourself on the relevant page and table and can enter the necessary corrections.

4. You may apply the "CONTROL" function unlimitedly until all errors are removed.After a successful control, the buttons "SAVE" and "PRINT" become active (accessible for use). Their operation is described below.

5. During the final control the so called control number is calculated, which is recorded on he first page of the declaration. This control number gurantees that the data in the declaration are valid and that hey will no be changed afterwards. Following each change in the declaration, you should make a final control (using the "CONTROL" button) in order to update the control number.

DATA SAVING (SAVE ON A DISC and SAVE ON OTHER CARRIER buttons)

1. If you are going to save the filled declaration on a disc, you may do this directly using the button SAVE ON A DISC from page 1. By default, it is assumed that your disc is in floppy "A".

2. If you wish to save the filled declaration on another carrier- e.g. a CD, you should use the "SAVE ON OTER CARRIER" button from page 1. The prgram will save the filled declaratin on the hard disc in the folder (directory), where you have been working until that moment. You should take care yourself to copy the thus obtained file on the other carrier using the tools offered by your software for this purpose.

3. The records on a floppy disc or on a hard disc (pursuant to the previous two items) are generated with standard names, which you should not change. The file name is formed from the full name of the declarant in the way in which it has been entered on page 1, followed by the date, hour and minutes as of the moment of the saving (current date and hour).

5. In all case, the final saving of the filled declaration shuld be made after the final control ("CONTROL" button).

PRINTING OF THE DECLARATION ("PRINT" button)

1. The printing of the filled and controlled declaration (after "CONTROL" button) is made with the "PRINT" button on page 1.

declaration, will be also printed. The printing with the "PRINT" button guarantees that the declaration will be printed out in the pattern, which is exactly needed for the purpose.

MAIN TYPES OF CONTROL

1. When a given table is not marked with "X" in the field "I don't have anything to declare", at least one line of it should be filled.

2. With the exception of the listed below cases, all fileds in a filled row, are mandatory.

3. The data on page 1 are mandatory. At least three names of the declarant are required (of course, they may be more than three)

4. On page 2, when it has been stated that the citizenship of the spouse is Bulgarian, the filling of valid EGN is mandatory. In the opposite case, it may not be entered. All entered EGNs (of the declarant, the spouse and the children) should be valid and different from one another.

5. There is no special requirement for the number of the names of the spouse and the children.

6. In tables 1, 1.1, and 2 columns "Total built area" are not mandatory.

7. In tables 6, 7, and 8 in column "Currency type" a selection from only definite currencies (list) should be made. If given cash sums are in another currency, they need to be converted into any of the currencies, included in the list.

8. In table 7, for a given row, only one of the columns "In the country" and "Abroad" should be filled.

9. In table 8, for a given row, only one of the columns "From local persons" and "From foreign persons" should be filled.

10. In table 9, for a given row, only one of the columns "To banks" and "To physical or juridical persons" should be filled.

11. In table 14, it is mandatory to fill columns 2 and 3, and only one of the columns 4, 5, 6 or 7.

12. In table 15 columns 2, 3, 4, and 5 are mandatory. Column 6 and 8 are optional. If though column 6 has been filled in, it is mandatory to fill in column 7. Analogically, if column 8 has been filled, it is mandatory to fill in column 9.

SP - Electronic form for declarations according to PPPOHPOA